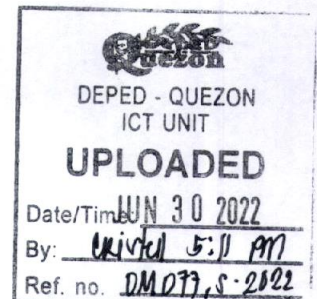




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



30 June 2022

**OFFICE MEMORANDUM**  
OM No. 077, s. 2022

**NOTICE OF THE MEETING**


**To : Job Orders and Administrative Staff  
All Others Concerned**

This Office informs the Job Orders and Administrative Staff of Administrative Section to attend the online meeting on June 30, 2022 at 10am.

The agenda of the meeting are as follows:

1. Job Order Contract
2. Duties and Responsibilities
3. Other Issues and Concerns

Attendance is a must. For strict compliance.

  
**ELIAS A. ALICAYA, JR. EdD**  
Assistant Schools Division Superintendent  
Officer- In- Charge  
Office of the Schools Division Superintendent

ADMmmda06/30/2022

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